

# Booster Meeting Minutes

Standard Meeting Minutes for 2022-2023 Booster Club Meetings

## Meeting Date

MM DD YYYY

08 / 17 / 2023

## Officers In Attendance

- Eurie Hardage - President
- Kelly Jenkins - Vice President
- Mandi Andrews - Treasurer
- Jen Hunter - Secretary

Other: \_\_\_\_\_

### Meeting Called to Order by/Presided Over By

- Eurie Hardage
- Kelly Jenkins
- Mandi Andrews
- Jen Hunter
- Mr & Mrs. Dickson

### Action Items

Discussion of Theater General Rules and Updates for new Parents  
Discussion of Old business  
Financial update  
Discussion on Vemo and Social media  
Discussion of new business  
Officer Elections  
Volunteers  
Next meeting date

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### Votes Taken

Election for President - Nominations for Eurie Hardage - Seconded, Passed Unanimously  
Election for Vice President - Nomination for Kelly Jenkins - Seconded, Passed Unanimously  
Election for Treasurer - Nomination for Mandi Andrews to maintain role, Seconded, Passed Unanimously  
Election for Secretary - Nomination for Jen Hunter to maintain role, Seconded, Passed Unanimously.

All members voted in agreement of continuing to hold meetings on second Thursday of the month at 6:30 in the little theater.

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## General Summary

General introductions to Mr. and Mrs. Dickson, and brief discussion of our assistant coaches, Coach G (from the Junior high with previous experience in Denton), and Coach A (the new speech and debate teacher).

We will have 2 fall shows, OAP (Jan-April/May), and then the Senior Directs.

There is also Theatrical Design for UIL (includes marketing, set design, hair and makeup and costumes), and runs Fall-Jan.

Film - We will be participating in Narratives and Documentaries (running Fall-June)

Oral Interp (Prose/Poetry/Humorous/Dramatic/Duo) Running Now - June

We are still looking for additional students to volunteer as mascot and handler so that we have enough participation for the large demand for events.

The theater website will be linked to the district site soon <http://www.pinetreetheatre.org/> this will have information on Boosters, Calendar, Corporate Sponsors, swag and clothing shop, photos and class info.

Upcoming events: Auditions for the Comedy production will begin on Monday after school, with call backs on Tuesday after school. Auditions will run 4:30-(as soon as we can be completed but students should be in touch).

Calendar with fall dates will be finalized next week. Spring will be released the month after.

Theater Rehearsals will be Monday, Tuesday, Thursday 4:30-6:30

Interp Rehearsals will be Wednesday 4:30-6:30

Any updates will always be communicated on the Calendar on the website.

Updates will be started for changes to the curtains, changing lights to LED, and digital boards for the lobby.

Expectations:

1st year students are asked to be a part, participate in the front of the house, go through the audition process, and if they're interested in accepting a role, fulfill the responsibilities of an advanced student.

Advanced students: After school rehearsals are required depending on role in the production. Please check calendar for which days depending on their roles (crew may only be attending partial days, cast are usually every rehearsal). There will be 6 performances per show, all double cast with an understudy. We will work with other organizations and sports as much as possible. Once a student agrees to accept a role, they are expected to finish the obligation.

Students will be recognized for their positive efforts this year on the Legacy Spotlight wall in the theater hall this year. They can be up there multiple times, but will advance further down the wall with each weekly spotlight.

1st Show - Stud Ducks and Horny Toads

2nd Show - One Flew Over the Cuckoo's Nest  
OAP to be announced later.

#### Rules/Consequences:

- There will be strict enforcement of state mandates that if a student is found in possession of a vape it's an automatic PACE for 30 days/6 Weeks

For behavioral issues the process will start with verbal warnings/counseling.

If continues there may be "theater discipline" like running laps around the theater or wall sits.

Escalation will then result in parent calls.

Next escalation may result in dismissal from rehearsal and parent discussion.

Additional escalation will result in office referral.

Final escalation will include suspension and/or dismissal from the production.

Any student who ends up in PACE will also be suspended/dismissed from the production.

We will be using the Band App this year instead of Remind, links will be sent home next week.

All parents are encouraged to fill out the parent volunteer form here: (was working well tonight when I tried on computer) <https://apps.raptortech.com/Apply/MTA5Mzplbi1VUw==>

#### Financial Update:

Current main bank account - \$11,389.07 (\$2,000 outstanding in Scholarships pending letters from colleges).

"Scholarship" account - \$3,200 (we are still working on trying to get a hold of any of the past account holders to get access)

Venmo set up for electronic payments (issue during set up shown with copies of bank statements showing it was not pulled from Booster account - documentation submitted to Mandi)

Online ticket sales set up

Paypal still pending for our Online payments for ad sales.

Follow up needed with Mr. Branson regarding the organization for filing taxes. Email to be sent by Jen.

New Booster Facebook - <https://www.facebook.com/people/Pine-Tree-High-School-Theater-Boosters/100095743951404/>

Officer elections were held and updated on the notes form.

President - Eurie Hardage

Vice President - Kelly Jenkins

Treasurer - Mani Andrews

Secretary - Jen Hunter

Minutes will be posted to website and emailed to all booster parents who left email in attendance.

If you ever require assistance or need anything you can email the boosters at:  
[pthstheatreboosterclub@gmail.com](mailto:pthstheatreboosterclub@gmail.com)

### Next Meeting Date

MM DD YYYY

09 / 14 / 2023

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