

August 25, 2023

Hi, Parents–

We want to welcome you to a new school year for our UIL Academics students! Attached you will find the required paperwork we need you to complete (We are so sorry if you have already filled this out for athletics, band, etc. However, each organization is required to have copies, so we need you to fill these out and return them to us.). We need these back by Thursday, September 7th.

We hope to see you at our back-to-school parent meeting on September 19th at 6 pm in the Pine Tree High School cafeteria. We have a fun and rewarding year planned for your students and want you to join us in some of our events.

If you have any questions, please feel free to contact your student's coach.

Kindest regards,

Your UIL Coaching Team

Lee Branson–Director

Caity Rutledge–Film

Jon Carter–Robotics

Patrick Jones–Computer Science

Amber Harrington–Math/Science

Dannie Urban–Math/Science

Collin Robertson–Current Issues and Events

Guy Kelley–Social Studies

Karen Ritch–Accounting

Alyx Dickson–Speech and Debate

Chris Dickson–Theatre, Interp, Theatrical Design, Film, Assistant S/D

Nicole Dickson–Theatre, Interp, Computer Applications, Theatrical Design, Film

Terri Davis–Ready Writing, Literary Criticism, Spelling, Barbara Jordan Essay

Melissa Wright–Journalism, TejanX Essay

Ashley Schoon–Fine Arts/UIL Academics Administrative Assistant

Grade _____

**2023 – 2024
Pine Tree ISD
Student Extracurricular Participation
Drug Use Prevention Program**

Pine Tree ISD students enrolled in grades (7-12) who participate in one or more of the following extracurricular activities are required to participate in the Pine Tree ISD Extracurricular Drug Use Prevention Program. This policy is outlined in the Student Handbook and in Board Policy FNF (LOCAL). The extracurricular activities include, but are not limited to the following:

Academic Decathlon	DECA	NJHS
All UIL Competitions	Drama	Fishing Club & Weekenders
All Athletics	Drill Team	Skills USA
Art Club/Competitions	Z Club	
Band	Student Council	
BUCS	PALS	
Cheerleading	Thespians	
Color Guard	VICA	
Choir	Yearbook	
Math/Science Team	National Forensics	
Debate	NHS	

By signing, the parent and student acknowledge that they understand during a student's years of participation in one or more extracurricular activities in the Pine Tree ISD the student may be asked to provide a urine sample for drug analysis. Parental/guardian and student signatures provide consent to any such drug testing conducted as part of the Pine Tree ISD Student Extracurricular Drug Use Prevention Program. The parent and student agree that the student may not refuse to take any such test or otherwise dispute Pine Tree ISD's right to conduct such tests on the student. Further, the parent and student acknowledge being provided access to the policy through the student handbook either in printed or electronic form from the campus or on the district website at www.ptisd.org and have the right to ask questions concerning the program guidelines if any provisions are not understood.

This form must be completed with a signature from the parent/guardian and the student before the student is allowed to participate in any PTISD extracurricular activities.

Printed name of student: _____ Grade: _____

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

**Extracurricular Code of Conduct
Student Expectations and Discipline
2023 - 2024**

Pine Tree ISD Extracurricular Activities are not a requirement for graduation and participation in any activity is voluntary. Extracurricular activities require discipline, stress positive work ethics, team and group participation, sportsmanship, integrity, and sacrifice from each of the participants. Should the actions of a participant in any extracurricular activity fail to exhibit these characteristics, the privilege of participating may be forfeited.

All sponsors must be willing to work within the guidelines set forth by the district to help any participant who might lose direction and need correction in order to fulfill the expectations of the PTISD Extracurricular Code of Conduct. It is our intention as sponsors to help all students involved in extracurricular activities to stay the course and see their maximum potential exhibited.

However, when a student involved in extracurricular activities purposely or continuously violates school guidelines, then it is up to the head coach, fine arts director, athletic director and campus principal to address the situation. Violations that are addressed in the PTISD Student Code of Conduct and Student Handbook will be directly handled, and discipline assigned by the appropriate assistant principal. In addition, the coach or sponsor may assign discipline for the same offense. The discipline may be punitive and could involve additional physical activity, suspension, or removal from the activity if the violation has been addressed and is considered habitual or intentional.

Violations that are listed below will result in consequences or suspensions.

- Theft, destruction or misuse of school district property;
- Engaging in hazing, harassment or bullying of others as defined by the Pine Tree Student Code of Conduct;
- Any behavior deemed a detriment to the team or Pine Tree ISD as determined by the coach, sponsor, athletic director, or administrator;
- Buying, selling, giving, delivering, using, possessing, or being under the influence of tobacco, alcohol, marijuana, a controlled substance (without proper prescription), in possession of devices intended to deliver tobacco, alcohol, marijuana or any products designed to simulate or provide stimulation similar to illegal products named when on school property, at a school sponsored event, or in Pine Tree apparel;
- Being identified on social media behaving in a manner that is illegal or sexual in nature while on school property, at a school sponsored event, or in Pine Tree apparel;
- Being identified on social media behaving in a manner that infers illegal or sexual in nature conduct while on school property, at a school sponsored event, or in Pine Tree apparel;
- Sending, transmitting or posting images or other material that is related to illegal or sexual activity;
- Engaging in conduct prohibited by the District's Student Code of Conduct that is punishable by the placement in DAEP or expulsion;

**Extracurricular Code of Conduct
Student Expectations and Discipline
2023 - 2024**

Suspensions

- **First Offense** - The student will be suspended from participation for 30 calendar days and will be placed on a behavior contract for 30 calendar days.
- **Second Offense** - The student will be suspended from participation for 60 calendar days and will be placed on a behavior contract for 60 calendar days.
- **Third Offense** - The student will be suspended from participation from all extracurricular activities for the remainder of the school year. If the violation occurs in the Spring semester, the student's extracurricular privileges will be revoked through the Fall semester of the next academic calendar year.
- **Fourth Offense** - The student's participation will be suspended in all extracurricular activities for one calendar year from the date of the extracurricular infraction.

Suspension includes any non-school weeks in which an extracurricular competition or event occurs, such as camps, during the summer or on school holidays. Suspension further defined, means the student will not be permitted to participate in any competition, contest, scrimmage, performance, or election associated with an extracurricular activity. This includes school-sponsored events organized or associated with the District. The student will be permitted to try out for an extracurricular team/organization for the upcoming school year during a suspension. The student must attend and participate in all practices while serving a suspension. Suspensions will not run concurrently and the student must serve the full length of any suspension.

Students placed in the DAEP or P.A.C.E. are not permitted to practice or participate until all the requirements for the disciplinary placement have been met. Once the placement has been satisfied, students are expected to return to practice and activities according to the ECC rules.

Determination of Violations

The activity sponsor, coach, or campus principal will determine whether a violation of the ECC has occurred and assess the appropriate consequence.

Parent Notifications of Violations

Parents will be notified of all violations that will result in suspension of participation in extracurricular activities. The activity sponsor, coach or campus principal will contact the student and the student's parent via telephone or face to face conference within five school days from the time the activity sponsor or coach learns of such a violation. At this time the activity sponsor or coach will inform the parent of the violation, discuss with them the appropriate consequences and give the student the opportunity to respond to the allegations.

**Extracurricular Code of Conduct
Student Expectations and Discipline
2023 - 2024**

The Parent, Student right for appeal

All appeals will be addressed through the District's complaint process, contained in policies FNG (Legal) and (Local). A decision of the Pine Tree ISD Board of Trustees regarding an extracurricular activity is final and not appealable.

Acknowledgment

I have read, understand and agree to abide by the Pine Tree ISD's Extracurricular Code of Conduct for the 2023 - 2024 school year. I understand that I will be held accountable for the behavior and expectation and consequences outlined in the Extracurricular Code of Conduct. I understand that by participating in extracurricular activities, I am a representative of Pine Tree ISD and a role model to my peers and throughout the community; therefore, the Extracurricular Code of Conduct governs my behavior at all times and applies both on and off school property. I understand that the behavior expectations of the Extracurricular Code of Conduct are in addition to those included in the Pine Tree ISD Student Code of Conduct. I understand that the violations of the behavior standards of the Extracurricular Code of Conduct that are also violations of the Student Code of Conduct may result in my being disciplined under both Extracurricular Code of Conduct and the Student Code of Conduct.

Student Name:

Signature:

Parent Name:

Signature:

Campus:

Grade Level:

Date: _____

Pine Tree High School UIL Academics Participant Contract

Dear Students and Parents:

We are excited that you have committed to the Pine Tree High School UIL Academics Team! We are looking forward to a rewarding year focused on individual challenges and achievement in a fun and positive environment. As we plan for the year, there are a few items that we need you to be aware of.

As you know, the cost of everything is high, including our bus fees, gas mileage, and contest entry fees. We budget to cover the cost of all students who wish to participate in a tournament, but we must pay these fees ahead of time. If a student does not show up for a tournament, then we lose the fees we have already paid. Our UIL team has 80+ students. If only 8 students "No Show" for a tournament, we lose upwards of several hundred dollars.

In addition, while students compete as individuals, we are a team. As coaches, we expect ourselves and our competitors to attend all meets. The meet schedule is given to everyone at the beginning of the year, and everyone is expected to attend all meets. We understand that there are sometimes special circumstances. If you have a special circumstance, then you are expected to notify your coach immediately. Otherwise, you will be considered a "No Show." A "No Show" is when a student is expected to and has committed to attend a tournament and does not show up for the meet and fails to notify their coach.

We believe that as coaches, we are responsible for the budget entrusted to us as well as maintaining a positively accountable environment for all team members. Therefore, we have established a contractual agreement for all competitors and coaches based upon the following values:

1. We seek to improve as individual competitors in order to improve as a team.
2. We each have a sense of responsibility to our event team members as well as our complete UIL Academics team.
3. Being present at practices and at tournaments is a shared expectation.
4. Our monetary funds should be invested in improving as team members.
5. Team members should all follow the same guidelines.

As coaches, we want to best support all of our team members and create a healthy environment to further our students' growth. We believe that the following guidelines fairly hold all team members accountable and ask you to sign the acknowledgment.

Pine Tree High School UIL Academics Agreement

A "No Show" is when a student is expected to and has committed to attend a tournament and does not show up for the meet and fails to notify their coach.

The following procedures will be implemented during the 2023 - 2024 school year for students who "No Show":

1. The first time a student "No Shows," they will receive a warning and be required to pay back tournament entry fees. They will also lose eligibility to attend the overnight trip in January. Tournament fees are typically \$10 per event for academic events and more for speech and debate events. A doctor's note needs to be provided.
2. The second time a student "No Shows," they will be required to pay back entry fees and receive a final warning. A doctor's note needs to be provided.
3. The third time a student "No Shows," they will be permanently removed from the team.
4. If a student registers for but misses three or more meets, even if they call their coach ahead of time to let their coach know, they will not be considered for the district team.

I acknowledge that I have read and understand the Pine Tree High School UIL Academics Agreement. I accept responsibility for knowing my coach's phone number and notifying them in the rare event that I am unable to attend a tournament.

Print Student's Name

Student's Signature

Print Parent's Name

Parent's Signature

Print Coach's Name

Date

**Pine Tree High School
UIL ACADEMICS**

Welcome to Pine Tree High School UIL. We are so excited about this year and your participation. Please complete the form and return to the counselors office or the front office. *(Please write clearly.)*

- Student Name: _____
- Parent/Guardian name: _____
- Parent/Guardian email: _____
- Parent or Guardian phone: _____
- Student's Shirt Size: S M L XL 2XL 3XL

Please sign up for the UIL Remind – Parent and Student
(Your student will also have a remind for their event.)

- Text @pthsUIL112 (ALL grades) to 81010

Please answer the following:

1. ____yes, ____no: May I contact you for volunteer opportunities?
2. ____yes, ____no: When our teams win I would like to publish the results and a team picture in the paper. May I include your child?

Circle two events in which you are interested.

Accounting

Computer Science

Computer Applications

Science

Poetry/Prose

Debate

Extemporaneous Speaking

Math/Number Sense/Calculator

Journalism

Robotics

Ready Writing

Spelling and Vocabulary

Literary Criticism

Essay Contest

Social Studies

Current Events

Theatrical Design

Film Making

PINE TREE INDEPENDENT SCHOOL DISTRICT



Parental Permission for School Sponsored Events



Student Name (print): _____

The participating student listed has my permission to attend school sponsored events for the school year. I agree that Pine Tree ISD has permission to transport my student in school transportation to school sponsored events. I also understand that the student code of conduct is in effect for all school sponsored events and that any infraction of the code of conduct is subject to disciplinary procedures.

I authorize Pine Tree ISD officials to secure emergency medical treatment for above mentioned student in the event of any physical injury incurred while participating in a school sponsored event.

I and the above named student acknowledge that we have read and do understand and accept this agreement.

Parent/Guardian Signature

Home Phone/Secondary phone

Date

Medical Insurance Company/Policy Number

Known Allergies