

Booster Meeting Minutes

Standard Meeting Minutes for Booster Club Meetings

Meeting Date

MM DD YYYY

01 / 11 / 2024

Officers In Attendance

Eurie Hardage - President

Kelly Jenkins - Vice President

Mandi Andrews - Treasurer

Jen Hunter - Secretary

Other:

Meeting Called to Order by/Presided Over By

- Eurie Hardage
- Kelly Jenkins
- Mandi Andrews
- Jen Hunter
- Mr & Mrs. Dickson

Action Items

- * Taxes - Need to get signed meeting minutes. We did find out that we had 2021 filed, but 2022 and 2023 are now missing so we will be submitting those minutes to have the contacts adjusted and Mandi/Jen will work on getting those squared away.
 - * Based on contact from Tax Prep organization - they don't handle TX State Filing and exemption, we'd need to vote to pursue on our own.
 - * Need to sign the November Meeting minutes to submit to Bank to finally change over names on Scholarship account.
 - * Verify there are no fundraisers that we need to submit as the deadline is tomorrow.
 - * Rummage Sale Discussion
 - * Financial Update
 - * Carmela's - What went well, what didn't, did we receive payment?
 - * Concessions for this weekend planning.
 - * OAP Updates
 - * Snack Cabinet Status
 - * Additional updates from the Dicksons
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Votes Taken

- * Vote to pursue TX Exemption - Seconded, Passed Unanimously.
 - * Vote to Reimburse Eurie for Theatre Refrigerator for \$216.45 - Seconded, Passed Unanimously
 - * Vote to Reimburse Jen for Tacos for Concessions - Seconded, Passed Unanimously.
 - * Vote to confirm \$600 standard budget from group text for Concessions for this weekend, Seconded, Passed Unanimously
 - * Vote to authorize an additional \$300 budget for the day of concessions if additional supplies are needed. Seconded, Passed Unanimously.
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General Summary

Additional parent in attendance: Stephanie Edge (contact added to booster parent chat and email distribution list)

All meeting minutes from prior meetings were signed as needed. Mandi will submit the ones to the Bank for the Scholarship account. Jen will submit the ones to the group for taxes.

Jen will work on finding out what is needed to get us applied for TX filing and Exemption from sales tax and will update at next meeting.

No fundraisers were needed to be approved with the form due on 1/12 per conversation in November with Mr. Branson.

Discussed the Rummage sale, and the only dates we would be able to look at would be April 13th, but it is also in the middle of area and regionals. With our other activities like the dual concessions, Carmela's donation, we proposed holding off until possibly summer to host this as we don't want to add stress in the middle of our prime active season, and we have 2 more fundraisers that will be coming up for TFA and NSDA that we won't want to overwhelm our families and communities with.

Financial Update - All records from Stripe and Website sales printed and submitted to Mandi for reconcile against the bank. Including the 1 refund of \$5 from testing. PayPal transfer approved with the small .50 fee, Venmo transfer started on 1/11/2024, and print out submitted to Mandi.

Current Balance: 13,025.13 - We spent \$426.37 on concessions of our current budget, plus wrote the check for Eurie's reimbursement for the Booster Fridge - \$216.45

Concessions: Jen will pick up sandwiches which are donated from Chick Fil A - Friday 5:15, and Sat 11, 11:20 and 2, 2:20. We have the full requested amount donated based on our headcounts.

Text vote taken 1/12 to approve full Platinum sponsorship benefits for Chick Fil-A seconded and passed. To provide tickets/Ad Space/Cast Photos for remaining shows this year.

Confirmed we will likely have both the same concessions opportunities next year - reached out to our contact Katie Soape - they have us on the calendar for January next year, we just need to confirm dates once we have next year's calendar.

Interp Fundraisers - TPA and Nationals - we will have Calendar fundraisers from Jan 17th-31st and April 8th-22nd and we are hoping to raise \$10000 total to cover 1/2 for our individuals who are qualifying and traveling for those competitions. We are splitting those with Debate as well.

Plans for Travel trip in February - will be 12th to Travel, 13th Clinic in San Antonio, 14th to Travel, then 15th Nat Quas are in Longview at Gregg Methodist for our Interp Kids. Tentatively Mandi, Eurie, and Jen planning to chaperone.

Need to start thinking who we want to have be our Scholarship committee this year to make sure that they are familiar with theatre - but not familiar enough with any of our kids to recognize the names.

Next Meeting dates will be realigned to:

Feb 8th

March will be early! Feb 29th to make sure we have it before our community show. Also begin prelim Scholarship discussions.

April 4th - Finalize Scholarships and announce to kids. Planning for year-end celebrations and senior nights.

May 2nd - Must have as much attendance here as possible as we need to do our officer elections for 2024-2025 school year.

Important Upcoming dates:

Concessions this weekend 1/12-1/13

Interp Clinic - 1/27

1st OAP Clinic (at PTHS) 1/31

Interp Clinic - 2/3

OAP Clinic Lindale - 2/5

Interp Hallsville Tournament - 2/10

OAP Travel - 2/12-2/14

Nat Quals Interp - 2/15

All Students need to focus on keeping absences low, and grades up. Eligibility will be Jan 22nd and we don't want to see anyone have to be dropped from any events, because if they miss this window, it will include Nat Quals

Next Meeting Date

MM DD YYYY

02 / 08 / 2024

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